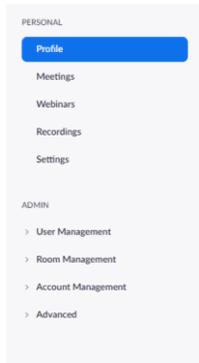


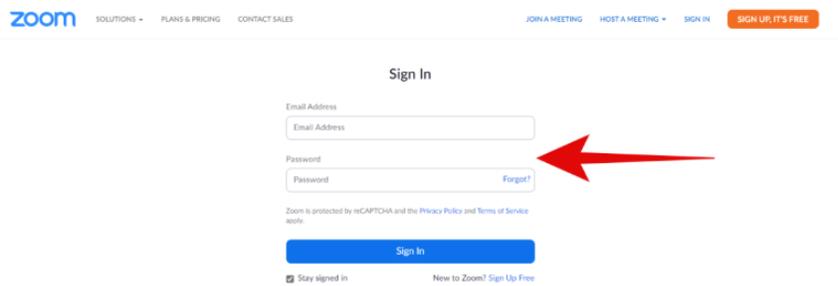
# Personalize Your Zoom Account

A screenshot of the Zoom profile editing form. At the top left is a green profile picture with a white letter 'A' and 'Change' and 'Delete' links below it. A red arrow points to the 'Edit' link next to the profile picture. The form contains fields for First Name (with an 'Edit' link), Last Name (with 'Test'), Phone (with a dropdown for 'Select Country/Region' and a 'Phone Number' field), Department (with 'e.g. Product'), Job Title (with 'e.g. Product Manager'), Company (with 'Company/Organization Name'), and Location (with 'e.g. San Jose'). At the bottom are 'Save Changes' and 'Cancel' buttons.

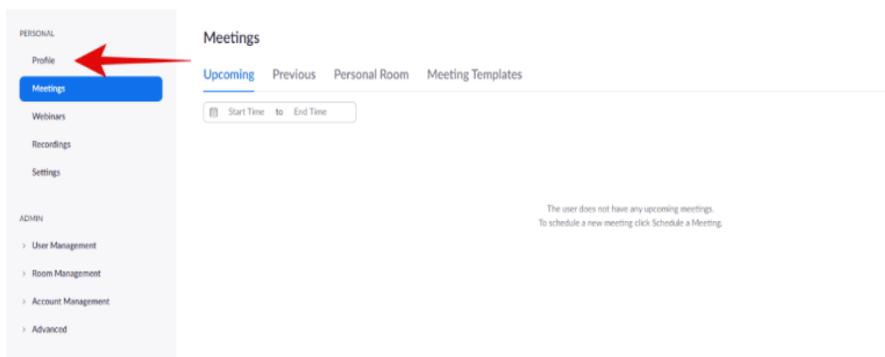
## [How to change Zoom name and Picture permanently in Profile](#)

If you have been using Zoom for a while and are looking for a way to change your username on, follow the step by step guide.

## On PC WebClient

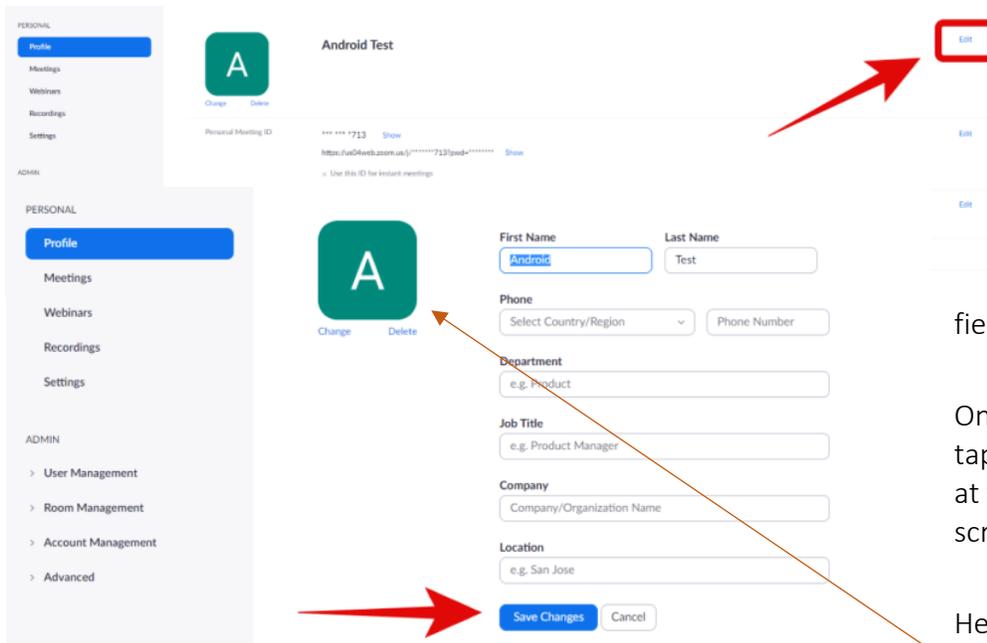


Navigate to [zoom.us/signin](https://zoom.us/signin) using your desktop browser and log in to your Zoom account.



Now click on **'Profile'** in the left sidebar of your screen.

You will now be taken to your **profile editing page** on Zoom. Click on **'Edit'** beside your username.



Now enter your name in the designated text fields.

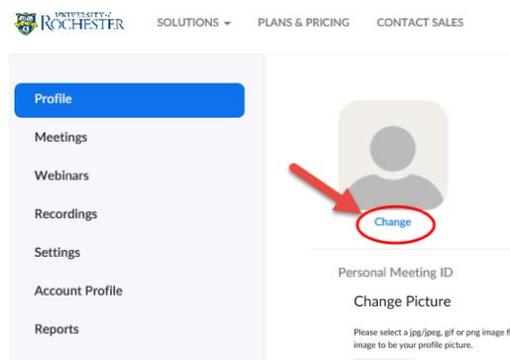
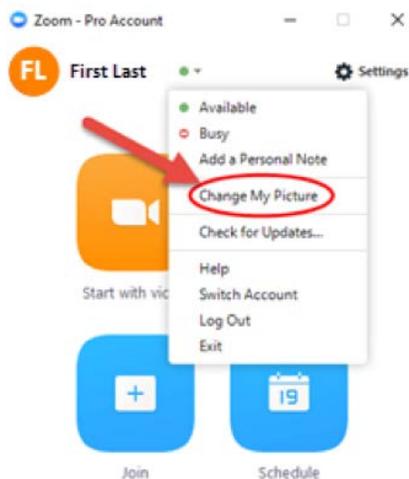
Once you are done, tap on **'Save Changes'** at the bottom of your screen.

Here you can change your picture

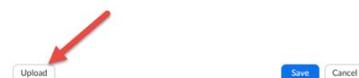
## [How to add a Zoom profile picture](#)

Zoom allows you to personalize your account profile with a photo, which will appear in the Participants display during a meeting. Photos should be less than 2MB in file size and Zoom accepts JPG, GIF and PNG file types

Click Change under the user image.



Click Upload then navigate to your desired image. Adjust the image position if needed and click **Save**.



## How to Create Your Personal Meeting ID

Zoom allows you to create a custom access code for your meetings.

1. Log into the Zoom web portal and view your Profile.
2. Locate the Personal Meeting ID section and click Edit.
3. Enter a 10-digit number for your Personal Meeting ID.
4. Click the box to User Personal Meeting ID for instant meetings and then click Save Changes.

## How to Create Your Personal Link

Zoom allows you to create a custom URL for your Zoom account.

1. Log into the Zoom web portal and view your Profile.
2. Locate the Personal Link section and click Customize.
3. Enter your personalized portion of the URL, using 5 to 40 characters (letters, numbers and period only).
4. Click Save Changes.

## Resources

<https://tech.rochester.edu/tutorials/zoom-personalization/>

<https://support.zoom.us/hc/en-us/articles/201363203-Customizing-your-profile>

<https://nerdschalk.com/how-to-change-your-name-on-zoom-on-pc-and-phone/#how-to-change-zoom-name-permanently-in-profile>

s